

**POLICY & RULES FOR USE OF CORNER PARK**

**Park may not be reserved more than 6 months prior to scheduled event.**

Date(s) requested \_\_\_\_\_ Purpose/Type of event \_\_\_\_\_

Hours of event \_\_\_\_\_ Sponsoring Group: \_\_\_\_\_

Telephone: \_\_\_\_\_ Address: \_\_\_\_\_

Anticipated Attendance: \_\_\_\_\_ Contact Person Name/Phone: \_\_\_\_\_

All groups requesting to hold a fund raiser **must** be non-profit. Provide your non-profit Tax ID#) \_\_\_\_\_

All fund raiser proceeds will go towards: \_\_\_\_\_

All information **must** be provided, and form completed to be considered for approval. Description of event in detail: Please include further needs: i.e. parking, electric, etc.

Security: If security is required, prior arrangements will need to be made with the Ashland County Sheriff's Office.

Rules/Regulations:

1. Any violation of any park rule is just cause for any party to be expelled from the park immediately.
2. It is prohibited to engage in selling, offering for sale, any item or service or labor whatsoever, or to perform any gainful occupation, service or labor on park premises, unless non-profit and pre-approved by the County Commissioners.
3. It is prohibited to advertise, or to engage to advertise, for any personal gain in any manner whatsoever for any event on park property. Any sign or tent to be used within the park must receive pre-approval by the County Commissioners. Political signage cannot be posted in the park unless there is an associated activity taking place within the park at the same time that the signs are in place.
4. **NO ALCOHOLIC BEVERAGES**, to include, beer, wine or spiked punch allowed on county property.
5. Park hours are from sunrise to 11:00 p.m. All persons must vacate the park by closing time. Formal activities must conclude by the end time of the event as shown above. Materials and equipment related to an event, such as tables, tents, catering equipment, PA systems, signs, decorations, flyers, etc. must be removed within 30 minutes after the end time of the event as shown above.
6. Charges will be billed for damages to any and all park equipment and/or facilities, and if any **additional clean-up** is necessary. (e.g. decorations, signs, flyers, etc.)
7. Use of sound amplification systems must comply with Section 509.031 of the Codified Ordinances of Ashland, Ohio concerning the reasonable use of sound amplifying devices.
8. Unruly behavior will not be tolerated. Park users must not violate any state laws or municipal ordinances.
9. Dogs must be on a leash at all times.
10. This facility is in good condition and must be left the same.

In cooperation with the Ashland County Health Department, you are reminded to obtain a Temporary Health Department License if you will be selling food to the public. Their telephone numbers are 419-282-4246 and 419-282-4226.

Vehicles should be parked in designated areas only. Please contact the Ashland Police Department if you have special traffic/parking concerns outside the park. The telephone number is 419-289-3639.

The sponsoring group agrees to indemnify, defend, and hold the county harmless from loss or liability of any kind resulting in whole or in part from any acts or omissions of the sponsoring group or any participants in the group's activities on the park premises. Potentially dangerous activities, such as but not including bounce houses, require \$1 million of public liability insurance and the county should be added to the policy as an additional insured. The Board of County Commissioners reserves the right, in its sole discretion, to determine whether the nature of the activity presents a risk of danger that requires insurance to be provided. The applicant must submit a copy of the certificate of insurance seven days prior to the event.

Name of Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

Telephone: \_\_\_\_\_ Address: \_\_\_\_\_

My signature is acknowledgement that I understand that I can and will be held responsible for violations of all park rules & regulations.

Signature: (must be 21 yrs. old or older) \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Ashland County Commissioners

cc: Maintenance Sheriff

Fax to: 419-281-6939